



STATE OF ALABAMA  
DEPARTMENT OF EDUCATION



Michael Sentance  
State Superintendent of Education

September 16, 2016

**MEMORANDUM**

**TO:** City and County Superintendents of Education  
**FROM:** Michael Sentance *MS*  
State Superintendent of Education  
**RE:** Alabama Non-Traditional High School Diploma Option (HSDO) Program

Through a partnership between the Adult Education Department of the Alabama Community College System (ACCS) and the Alabama State Department of Education (ALSDE), I am pleased to share with you the details of the Alabama Non-Traditional High School Diploma Option (HSDO) Program (attached) that was approved by the Alabama State Board of Education on July 12, 2016. The HSDO Program is designed for Alabama public school students who have previously dropped out of the traditional high school setting or for students who have completed all of the required credits needed for graduation but were unsuccessful in completing one of more sections of the *Alabama High School Graduation Examination*.

In preparation for the on-going communication that will be needed between ALSDE staff and your system-level personnel, please update your key contact(s) positioned as "Adult Basic Education" in the Education Directory to ensure that they receive important information regarding this new initiative.

The HSDO Program at Adult Education programs throughout the ACCS will begin enrolling eligible students in both option programs on Thursday, September 29, 2016.

If you have any questions, please contact Mrs. Robin Nelson, Program Coordinator of Instructional Services, at 334-353-1191 or by e-mail at [rnelson@alsde.edu](mailto:rnelson@alsde.edu) or Mr. Sean J. Stevens, Education Administrator of Counseling and Guidance, at 334-242-9111 or by e-mail at [sstevens@alsde.edu](mailto:sstevens@alsde.edu).

MS/SJS/CW

**Attachments**

cc: City and County Counseling Coordinators  
City and County Student Services Coordinators  
City and County School Counselors  
Grades K-12 Principals  
Mrs. Robin Nelson  
Mr. Sean Stevens

**FY16-4018**

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## ALABAMA NON-TRADITIONAL HIGH SCHOOL DIPLOMA OPTION (HSDO) PROGRAM

**The program provides two options:**

**Option 1**—For a former student who attended an Alabama high school and completed all of the required credits needed for graduation; however, the student did not pass all sections of the *Alabama High School Graduation Exam* (AHSGE).

Eligibility for Option 1

- Participant must have completed a minimum of 24 credits required to graduate from a traditional high school or the number of required credits established by the student's local school system policy.
- Did not receive a passing score on one or more sections of the AHSGE.

**Option 2**—For a former student who earned a minimum of 10 or more credits from an Alabama high school and requires additional credits needed for graduation.

Eligibility for Option 2

- Participant must have completed a minimum of 10 credits of the 24 credits required to graduate from a traditional high school in Alabama.
- Student must be a minimum age of 17.
- Participant must be assessed on the Test for Adult Basic Education (TABE).
- Score must be in the High Intermediate Level (grade equivalency 6.0 or higher).

The student must request an official high school transcript, including AHSGE scores, be sent directly to the participating Adult Education Program at the local community college. The student will then meet with Adult Education staff at the local community college to complete the eligibility forms, develop his or her plan of instruction, and fulfill the requirements for the selected option. Once the student has completed all of the requirements, the student's final Non-Traditional High School Diploma Option Transcript will be verified and submitted to the local school principal and the local school counselor/local school registrar. Once requirements have been verified by local school system personnel, an official recommendation should be made to the local superintendent for conferring of the high school diploma.

Because awarding of a high school diploma is conferred at the local level, LEAs should develop a local board policy/procedure that creates a reasonable timeline for which a high school diploma is verified and issued to student. This could be monthly, at the beginning of each grading period, semester, etc.

Once the student's high school transcript has been updated to reflect the conferring of the Non-Traditional High School Diploma, a copy of the updated transcript must be kept in the students' cumulative record **and** an official copy must be sent within five business days to the Adult Education Program at the local community college.



## NON-TRADITIONAL HIGH SCHOOL DIPLOMA OPTIONS STEP-BY-STEP GUIDANCE

Updated 9/12/2016

1. Determine which option best applies to the student.
2. Assist the student with completing the eligibility form for the specific option (Option 1 or Option 2).
  - Use the Non-Traditional High School Diploma Options Eligibility Form.
3. Ensure that the student fulfills each eligibility requirement:
  - a. Student is responsible for requesting official transcript from local school district, and results of official AHSGE scores, and ACT Workkeys™ assessment scores, if applicable.
    - Use the Non-Traditional High School Diploma Options Transcript Request Form.
  - b. Adult Education Representative should schedule student for an orientation/intake session, in which the student will be administered the TABE locator.
  - c. If student chooses Option 1, an initial TABE assessment in the deficient area(s) is required at intake. (Deficient area is defined as the subject area(s) that the student failed to pass on the AHSGE. If the deficient area is Science or Social Studies, the Reading TABE will be administered.)

OR

If student chooses Option 2, a full battery TABE assessment will be administered at intake. Student must score in the High Intermediated Level (grade equivalency 6.0 or higher) in all three sub-skill tests to be eligible.

- If the student does not score 6.0 or higher on all three sub-skills tests, then enroll the student into traditional Adult Education program. \*\*Adhere to the state assessment policy for TABE testing, and once the student post-test at 6.0 or higher, then they can proceed with enrolling into the Non-Traditional High School Diploma Options Program, if student so desires.
4. Once all eligibility requirements are completed, the student along with the AE instructor's guidance, will complete a Plan Of Instruction for their selected option.
    - Use the Plan of Instructions for Option 1 or Option 2 Forms.
  5. Once the POI is established, the instructor will ensure that the paperwork is placed into the student's file and student is enrolled into AAESAP, coded as an HSDO Student.  
\*AAESAP – Alabama Adult Education System for Accountability and Performance



## NON-TRADITIONAL HIGH SCHOOL DIPLOMA OPTIONS STEP-BY-STEP GUIDANCE

Updated 9/12/2016

6. Student should then begin their Plan of Instructions to fulfill the requirements for the selected Option. (All test results, certifications, portfolios must be kept on file at the Adult Education program).
7. Once student has completed all requirements, the Adult Education instructor should recommend to the Adult Education Director that the student's final Non-Traditional High School Diploma Options Official transcript be verified and submitted to the Local School System Superintendent and School Principal.
  - Use the Non-Traditional High School Diploma Options Official Transcript Form.
8. The Alabama School System that the student last attended will be the agency issuing the Alabama High School Diploma and will notify the Adult Education Program that student has been awarded the Alabama High School Diploma.





# PLAN OF INSTRUCTION (POI) FOR OPTION 1



Updated 9/12/2016

**An adult who earned an Alabama High School Certificate of Attendance, but did not pass the Alabama High School Graduation Exam.**

Student Name \_\_\_\_\_

AE Program \_\_\_\_\_

High School \_\_\_\_\_

School System \_\_\_\_\_

Student may choose **ONE** of the following options:

\_\_\_\_\_ Student will receive instructional assistance in deficient area(s) of \_\_\_\_\_ , with a post-test TABE score of 9.0 or higher on TABE Level A. If deficient area is Social Studies or Science, the Reading TABE will be administered. Also, if the deficient area is Science or Social Studies, student’s POI must include student taking the GED Ready Test in either Science or Social Studies (whichever is applicable, or both if applicable), and score in the “Likely to Pass” category or higher.

\*\*\*MUST STILL ADHERE TO STATE APPROVED ASSESSMENT POLICY FOR TABE TESTING

\*\*Note: The Adult Education Program will cover the cost of the GED Ready Test in this option, if Science or Social Studies is a deficient area, i.e., student did not pass the Science or Social Studies section of the AHSGE.

**OR**

\_\_\_\_\_ Student will enroll and complete a **Ready-To-Work Program** (if available).

\*\*Note: Timeframe to complete RTW Program may differ at each Adult Education Program.

**OR**

\_\_\_\_\_ Student will prepare for and take **ACT WorkKeys™ Assessment** – scoring 4 or higher (silver, gold, or platinum certification) in each area. (Preparation time for the ACT WorkKeys™ assessment will be based on the student’s initial TABE assessment, and POI. Professional judgment on part of the Instructor/or Adult Education Director regarding student’s preparedness for the assessment will need to be exercised in the event a student wants to take the ACT WorkKeys™ without preparation; however, an initial TABE is required, and student must be entered into AAESAP. If student takes the ACT WorkKeys Assessment™ and is not successful in meeting the requirements, student must complete a program of study before being administered another ACT WorkKeys™ Assessment.

**OR**

\_\_\_\_\_ Student will be referred to the campus **Prior Learning Experience (PLE)** Specialist.

\*\*Note: A Prior Learning Assessment (PLA) may be administered prior to awarding credit.



# PLAN OF INSTRUCTION (POI) FOR OPTION 1



Updated 9/12/2016

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

Instructor's Signature \_\_\_\_\_

Date \_\_\_\_\_

Instructional Tools & Resources:

Comments/Student's Progress:



# NON-TRADITIONAL HIGH SCHOOL DIPLOMA OPTIONS ELIGIBILITY FORM

Updated 9/12/2016

School System: \_\_\_\_\_

Student Name: \_\_\_\_\_ AE Program: \_\_\_\_\_

Select Option 1 or Option 2

\_\_\_\_\_ **Option 1:** An adult who earned an Alabama High School Certificate of Attendance, but did not pass *Alabama High School Graduation Exam (AHSGE)*.

Requirements:

\_\_\_\_\_ Meet minimum age of 17  
(acceptable proof of age is Driver's License or state-issued ID, or Birth Certificates with photo ID)

\_\_\_\_\_ Official transcript verifying the number of credits student earned and number of credits required to receive a high school diploma from the local school system.

\_\_\_\_\_ Official AHSGE Results.

\_\_\_\_\_ Attended Adult Education Orientation/Intake, and completed the Test for Adult Basic Education (TABE) locator and an initial TABE assessment in the deficient area (s). \*Note – if Science or Social Studies is the deficient area, a Reading TABE will be administered.

\_\_\_\_\_ **Option 2:** An adult who earned 10 or more graduation credits from an Alabama High School and requires additional graduation credits for high school completion.

Requirements:

\_\_\_\_\_ Meet minimum age of 17  
(acceptable proof of age is Driver's License or state-issued ID, or Birth Certificates with photo ID)

\_\_\_\_\_ Official transcript from last high school attended verifying the student's credits earned.

\_\_\_\_\_ Attended Adult Education Orientation/Intake, and completed the TABE locator and an initial full battery TABE assessment scoring High Intermediate Level (grade equivalency 6.0 or higher) in all three sub-skill tests.

Verified by: \_\_\_\_\_ Signature of Adult Education Director

\_\_\_\_\_ Date

Notes/Comments:



# PLAN OF INSTRUCTION (POI) FOR OPTION 2



Updated 9/12/2016

**An adult who earned 10 or more graduation credits from an Alabama High School and requires additional graduation credits to be awarded an Alabama High School Diploma.**

Student Name \_\_\_\_\_

AE Program \_\_\_\_\_

High School \_\_\_\_\_

School System \_\_\_\_\_

Based on the verified credits (\_\_\_\_) from the student’s High School transcript, the student may choose the following options to build credits:

- \_\_\_\_\_ Student will take portions of the 2014 GED® assessment (Math, Social Studies, Science, and Reasoning through Language Arts) and have a passing score of 145 or higher
- Scoring 145-164 builds 1 credit per test section
  - Scoring 165 to 174 builds 2 credits per test section
  - Scoring 175 or higher builds 3 credits per test section

### **AND/OR**

\_\_\_\_\_ Student will enroll and complete a **Ready-To-Work Program** (if available) builds three credits.

**\*\*Note:** Timeframe to complete RTW Program may differ at each Adult Education Program.

### **AND/OR**

- \_\_\_\_\_ Student will prepare for & take **ACT WorkKeys™ Assessment** – scoring 4 or higher (silver, gold, or platinum certification) in each area.
- Scoring level 4 builds ½ Credit per each area
  - Scoring level 5 builds 1 Credit per each area
  - Scoring level 6 builds 2 Credits per each area

**\*\*Note:** Preparation time for the ACT WorkKeys™ assessment will be based on the student’s initial TABE assessment, and POI). Professional judgment on part of the Instructor/or AE Director regarding student’s preparedness for the assessment will need to be exercised in the event a student wants to take the Workkeys without preparation; however, an initial TABE is required, and student must be entered into AAESAP. If student takes the ACT WorkKeys Assessment™ and is not successful in meeting the requirements, student must complete a program of study before being administered another ACT WorkKeys™ Assessment.

### **AND/OR**

\_\_\_\_\_ Student will be enrolled in an approved technical **Career Pathway** (dual enrollment) class at the college level, and will build one-for-one credit for each class successfully completed  
**\*\*Note:** (i.e., 3 credit hours class builds 3 credits)





# PLAN OF INSTRUCTION (POI) FOR OPTION 2



Updated 9/12/2016

## AND/OR

\_\_\_\_\_ Student will be referred to the campus **Prior Learning Experience (PLE)** Specialist.  
\*\*Note: A Prior Learning Assessment (PLA) may be administered prior to awarding credit.

## AND/OR

\_\_\_\_\_ (COMING SOON...SREB option)  
Student will participate in the **SREB Language Arts and Mathematics curriculum** to build credit. The number of credits built w/option is TBD. A portfolio w/examples of work and quiz/test scores must be presented after completion.

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

Instructor's Signature \_\_\_\_\_

Date \_\_\_\_\_

Instructional Tools & Resources:

Comments/Student's Progress:



# NON-TRADITIONAL HIGH SCHOOL DIPLOMA OPTIONS TRANSCRIPT AUDIT FORM

Updated 9/12/2016



Name: \_\_\_\_\_ School: \_\_\_\_\_

Total Number of Credits Required by LEA: \_\_\_\_\_ Graduation Cohort Year: \_\_\_\_\_

ENGLISH (4 CR)		MATHEMATICS (4 CR)		SOCIAL STUDIES (4 CR)		SCIENCE (4 CR)	
English 9		Algebra I		World History		Biology	
English 10		Geometry		US History 10		Physical Science	
English 11		Algebra II		US History 11		Chemistry	
English 12		Algebra II w/Trig		US Government/ Econ		Physics	
		Algebraic Connections				Environmental Science	
						Anatomy/Physiology	
PHYSICAL ED (1 CR)		COMP APPS (1/2 CR)		ELECTIVES			
LIFE PE		Computer Applications					
HEALTH (1/2 CR)		FINE ART (1/2 CR)					
Health							

Alabama High School Graduation Exam Results—including Testing Administration date(s):

READING		MATHEMATICS		BIOLOGY		LANGUAGE		SOCIAL STUDIES	
Pass/Fail	Date	Pass/Fail	Date	Pass/Fail	Date	Pass/Fail	Date	Pass/Fail	Date

Notes:

Completed by: \_\_\_\_\_  
(School Counselor/Registrar)

Date: \_\_\_\_\_

Verified by: \_\_\_\_\_  
(School Principal/Administrator)

Date: \_\_\_\_\_

## Non-Traditional High School Diploma Options Transcript Request Form

Note: Completion of this Transcript Request Form grants permission to \_\_\_\_\_  
(School System)  
to release related grade and testing records to the designated party below.

Send the following (if available):

\_\_\_\_\_ Official Transcript--Must be sent directly from \_\_\_\_\_ to  
(High School)

\_\_\_\_\_  
(Adult Education Program)

\_\_\_\_\_ Alabama High School Graduation Exam Results (if applicable)

\_\_\_\_\_ ACT WorkKeys™ Assessments (if applicable)

Student Name: \_\_\_\_\_  
(Last) (First) (Middle)

Maiden Name (if applicable) \_\_\_\_\_

Graduation Year \_\_\_\_\_ or Year Withdrawn \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Contact Telephone: \_\_\_\_\_ Contact E-mail: \_\_\_\_\_

Please e-mail electronic copy or mail official transcript to:

Adult Education Program: \_\_\_\_\_

Attn: Adult Education Director: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City) (State) (Zip Code)

\_\_\_\_\_  
(AE Director E-mail Address)

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# NON-TRADITIONAL HIGH SCHOOL DIPLOMA OPTIONS OFFICIAL TRANSCRIPT



Updated 9/12/2016

Student Name: \_\_\_\_\_ AE Program: \_\_\_\_\_

Select Option: \_\_\_\_\_ Option 1 or \_\_\_\_\_ Option 2      Date Completed Requirements: \_\_\_\_\_

High School: \_\_\_\_\_ School System: \_\_\_\_\_

## Option 1

TABE TEST		READY-TO-WORK	WORKKEYS		PRIOR LEARNING EXPERIENCE	
Post-Test Score:		Date Completed:	Assessment	Level	Approved by:	
2014 GED® Ready Test	Score		Applied Math		Date of Approval:	
Science			Locating Info		Course Equivalent	Credit
Social Studies			Reading for Info			
*TABE Assessment Attached			*Scores & Results Attached			
					*Portfolio available upon request	

## Option 2

\_\_\_\_\_ Credits earned from HS Transcript \_\_\_\_\_ Remaining Credits Needed \_\_\_\_\_  
(Name of High School)

2014 GED® ASSESSMENT			READY-TO-WORK	WORKKEYS		
	Scores	Credit	Date Completed:	Assessment	Level	Credit
Math				Applied Math		
Social Studies				Locating Info		
Reasoning Through Language Arts				Reading for Info		
Science				*Scores & Results Attached		
Total Credits Earned			Total Credits Earned		Total Credits Earned	
CAREER PATHWAY (DUAL ENROLLMENT)			PRIOR LEARNING EXPERIENCE	S (Under Construction)		
Class Name	Grade	Credit	Approved by:	Course Name	Grade	Credit
			Date of Approval:			
			Course Equivalent	Credit		
			*Portfolio available upon request			
Total Credits Earned			Total Credits Earned		Total Credits Earned	





# NON-TRADITIONAL HIGH SCHOOL DIPLOMA OPTIONS OFFICIAL TRANSCRIPT



Updated 9/12/2016

\_\_\_\_\_ Total Credits earned from Options Program

Notes:

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Adult Education Director)

Date Sent to School Counselor: \_\_\_\_\_

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_  
(School Counselor/Registrar)

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_  
(School Principal/Administrator)

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Local School Superintendent)

Date Alabama High School Diploma Awarded: \_\_\_\_\_ Date AE Program Notified: \_\_\_\_\_

<b>ADULT EDUCATION PROGRAMS CONTACT INFORMATION</b>	
<b>ADULT EDUCATION DIRECTORS CONTACT INFORMATION</b>	<b>SERVICE AREA</b>
<p>Alabama Southern Community College  <b>Mr. Roger Chandler, Interim President</b>  <b>Ms. Kay Lett, Adult Education Director</b>            Adult Education Program            Post Office Box 2000            Monroeville, AL 36460            (251) 575-8274            FAX: 334-636-1380  <a href="mailto:klett@ascc.edu">klett@ascc.edu</a></p>	<p>Choctaw County            Clarke County            Marengo County            Monroe County            Wilcox County</p>
<p>Autauga Family Support Center  <b>Ms. Brenda Chambliss, Adult Education Director</b>            Adult Education / E. L. Civics Program            113 W Main Street            Prattville, AL 36067            (334) 361-4703            FAX: (334) 361-4747  <a href="mailto:brenda.chambliss@acfsc.org">brenda.chambliss@acfsc.org</a></p>	<p>Autauga County</p>
<p>Bevill State Community College  <b>Dr. Larry Ferguson, President</b>  <b>Mrs. Nancy McDonald, Adult Education Director</b>            Adult Education / E. L. Civics Program            2631 Temple Avenue North            Fayette, AL 35555            (205) 932-3221, ext. 5677            FAX: (205) 932-8472  <a href="mailto:nmcdonald@bscc.edu">nmcdonald@bscc.edu</a></p>	<p>Fayette County            Jefferson County            Lamar County            Marion County            Pickens County            Walker County            Winston County</p>
<p>Bishop State Community College  <b>Dr. Reginald Sykes, Acting President</b>  <b>Mr. Akareem Spears, Director</b>            Adult Education / E. L. Civics Program            414 Stanton Street            Mobile, AL 36617            (251) 662-5368            FAX (251) 476-7429  <a href="mailto:aspears@bishop.edu">aspears@bishop.edu</a></p>	<p>Mobile County            Washington County</p>
<p>Calhoun State Community College  <b>Dr. James Klauber, President</b>  <b>Vincent Vincent, Director of Workforce Solutions</b>  <b>Ms. Chris Miller, Adult Education Director</b>            Adult Education / E. L. Civics Program            Post Office Box 2216            Decatur, AL 35609            (256) 306-2831            FAX: 256-306-2952  <a href="mailto:Christina.Miller@calhoun.edu">Christina.Miller@calhoun.edu</a>  <a href="mailto:vincent.vincent@calhoun.edu">vincent.vincent@calhoun.edu</a></p>	<p>Limestone County            Madison County-shared area with J. F. Drake Community and Technical College            Morgan County            Lawrence County            Huntsville City</p>

ADULT EDUCATION DIRECTORS CONTACT INFORMATION	SERVICE AREA
<p>Central Alabama Community College  <b>Dr. Susan Burrow, Interim President</b>  <b>Dean Danny Coleman, Dean of Adult &amp; Community Education</b>  <b>Ms. Phyllis Kelley, Director of Adult Learning</b>            Adult Education Program            34091 US Highway 280            Childersburg, AL 35044            (256) 378-2017            FAX: (256) 378-3049  <a href="mailto:pkelley7@cacc.edu">pkelley7@cacc.edu</a> , <a href="mailto:dcoleman@cacc.edu">dcoleman@cacc.edu</a></p>	<p>Clay County            Coosa County            Shelby County            St. Clair County            Talladega County            Tallapoosa County</p>
<p>Chattahoochee Valley Community College  <b>Mr. Mark Ellard, Interim President</b>  <b>Ms. Laodecea Seay, Adult Education Director</b>            Adult Education / E. L. Civics Program            2602 College Drive            Phenix City, AL 36869            (334) 214-4807            FAX: (334) 214-4864  <a href="mailto:Laodecea.seay@cv.edu">Laodecea.seay@cv.edu</a></p>	<p>Lee County            Macon County            Russell County</p>
<p>Jefferson Davis Community College  <b>Dr. William Blow, Interim President</b>  <b>Ms. Cornelia Miller, Adult Education Director</b>            Adult Education Program            Post Office Box 1119            Atmore, AL 36504            (251) 368-7658 or (251) 368-7633            FAX: (251) 368-7667  <a href="mailto:cornelia.miller@jdcc.edu">cornelia.miller@jdcc.edu</a></p>	<p>Escambia County</p>
<p>J. F. Drake State Community and Technical College  <b>Dr. Kemba K. Chambers, Interim President</b>  <b>Ms. Deione Crutcher, Interim Adult Education Director</b>            Adult Education Program            3421 Meridian Street, North            Building 800, Office: 804-C            Huntsville, AL 35811            PH: (256) 551-5211 - FAX: (256) 551-5217  <a href="mailto:Deione.crutcher@drakestate.edu">Deione.crutcher@drakestate.edu</a></p>	<p>Madison County - shared delivery area with Calhoun Community College in Decatur</p>
<p>E. H. Gentry Facility (AIDB)  <b>Dr. John Mascia, President</b>  <b>Dr. Yvette Pearce, Adult Education Director</b>            Adult Education Program            Post Office Box 698            Talladega, AL 35161            (256) 761-3695            FAX: (256) 761-3401  <a href="mailto:pearce.yvette@aidb.state.al.us">pearce.yvette@aidb.state.al.us</a></p>	<p>Provides academic and vocational rehabilitation for individuals who are deaf, blind, and deaf and blind. Serving all counties throughout the state of Alabama.</p>

ADULT EDUCATION DIRECTORS CONTACT INFORMATION	SERVICE AREA
<p>Enterprise State Community College  <b>Dr. Vicky L. Ohlson, Interim President</b>  <b>Dr. Terri Dunn, Adult Education Director</b>            Adult Education Program            Post Office Box 1300            Enterprise, AL 36331            (334) 347-2623, ext. 2209            FAX: (334) 347-6223  <a href="mailto:tdunn@escce.edu">tdunn@escce.edu</a></p>	<p>Pike County            Coffee County            Geneva County            Dale County</p>
<p>James H. Faulkner State Community College  <b>Dr. Gary L. Branch, President</b>  <b>Dr. Ken Adams, Adult Education Director</b>            Adult Education / E. L. Civics Program            1900 US Highway 31 South            Bay Minette, AL 36507            (251) 580-2116 or (251) 580-2105            FAX: (251) 580-2249  <a href="mailto:kadams@faulknerstate.edu">kadams@faulknerstate.edu</a></p>	<p>Baldwin County</p>
<p>Gadsden State Community College  <b>Dr. Martha Lavender, President</b>  <b>Dr. Karen Blythe-Smith, Adult Education Director</b>            Adult Education / E. L. Civics Program            Post Office Box 227            Gadsden, Alabama 35902-0227            (256) 835-5462 or (256) 549-8357            FAX: (256) 832-1242  <a href="mailto:ksmith@gadsdenstate.edu">ksmith@gadsdenstate.edu</a></p>	<p>Etowah County            Cherokee County            St. Clair County            Calhoun County            Cleburne County</p>
<p>Goodwill Industries/Easter Seals of the Gulf Coast, Inc.  <b>Ms. Elizabeth Dominick, Director of Adult Education</b>            Adult Education Program            2448 Gordon Smith Drive            Mobile, Alabama 36117            (251) 300-6171            FAX: (251) 375-9116  <a href="mailto:elizabeth@gesgc.org">elizabeth@gesgc.org</a></p>	<p>Mobile County</p>
<p>J.F. Ingram State Technical College  <b>Dr. Hank Dasinger President</b>  <b>Ms. Sharon Walker, Adult Education Director</b>            Adult Education Program            Post Office Box 220350            Deatsville, AL 36022            (334) 514-5068            FAX (334) 514-4036  <a href="mailto:sharon.walker@istc.edu">sharon.walker@istc.edu</a></p>	<p>Program for the state's incarcerated population—not open to the public.</p>



ADULT EDUCATION DIRECTORS CONTACT INFORMATION	SERVICE AREA
<p>Jefferson State Community College  <b>Mr. Keith Brown, Interim President</b>  <b>Ms. Leslie Reeves, Adult Education Director</b>            Adult Education Program            Lurleen Wallace Hall Rm. 119            2601 Carson Road            Birmingham, AL 35215            (205) 856-7740            FAX: (205) 856-8501  <a href="mailto:ljreeves@jeffstateonline.com">ljreeves@jeffstateonline.com</a></p>	<p>Jefferson County            Shelby County            St. Clair County</p>
<p>T. A. Lawson State Community College  <b>Dr. Perry W. Ward, President</b>  <b>Ms. Gwen Ekundayo, Adult Education Director</b>            Adult Education Program            3060 Wilson Road Southwest            Birmingham, AL 35221            (205) 929-6476            FAX: (205) 929-6471  <a href="mailto:gekundayo@lawsonstate.edu">gekundayo@lawsonstate.edu</a></p>	<p>Jefferson County</p>
<p>Northeast Alabama Community College  <b>Dr. David Campbell, President</b>  <b>Mr. Kip Williamson, Adult Education Director</b>            Adult Education / E.L. Civics Program            Post Office Box 159            138 Alabama Highway 35            Rainsville, AL 35986            (256) 638-2957            FAX: (256) 638-2959  <a href="mailto:williamsonkip@nacc.edu">williamsonkip@nacc.edu</a></p>	<p>DeKalb County            Jackson County            Marshall County</p>
<p>Northwest-Shoals Community College  <b>Dr. Humphrey Lee, President</b>  <b>Mr. Donnie Sweeney, Adult Education Director</b>            Adult Education / E. L. Civics Program            Post Office Box 2545            Muscle Shoals, AL 35662            (256) 331-5438 or (256) 331-5440            FAX: 256-331-5439  <a href="mailto:dsweeney@nwscce.edu">dsweeney@nwscce.edu</a></p>	<p>Lauderdale County            Colbert County            Franklin County            Lawrence County            Haleyville City (Winston County)</p>
<p>Reid State Technical College  <b>Mr. Jeff Rhodes, Acting President</b>  <b>Ms. Carol Byrd-Lymon, Adult Education Director</b>            Adult Education Program            Post Office Box 588            Evergreen, AL 36401            (251) 578-1313 ext. 163            FAX: (251) 578-5355  <a href="mailto:cbyrd@rstc.edu">cbyrd@rstc.edu</a></p>	<p>Butler County            Conecuh County            Monroe County            Wilcox County</p>

ADULT EDUCATION DIRECTORS CONTACT INFORMATION	SERVICE AREA
<p>Shelton State Community College  <b>Dr. Cynthia Anthony, Interim President</b>  <b>Mr. Phillip Johnson, Adult Education Director</b>            Adult Education / E. L. Civics Program            C. A. Fredd Campus            3401 Martin Luther King Jr. Boulevard.            Tuscaloosa, AL 35401            (205) 391-2665            FAX: 205 -391-2669  <a href="mailto:pjohnson@sheltonstate.edu">pjohnson@sheltonstate.edu</a></p>	<p>Tuscaloosa County            Bibb County            Sumter County            Greene County            Hale County            Demopolis City</p>
<p>Southern Union State Community College  <b>Dr. Glenda Colagross, Interim President</b>  <b>Ms. Derika Griffin, Adult Education Director</b>            Adult Education Program            1701 LaFayette Parkway            Opelika, AL 36801            (334) 745-6437, ext. 5339 or (334) 749-8480            FAX: (334) 749-4369  <a href="mailto:dgriffin@suscc.edu">dgriffin@suscc.edu</a></p>	<p>Chambers County            Clay County            Lee County            Randolph County</p>
<p>H. Council Trenholm State Community College  <b>Mr. Sam Munnerlyn, President</b>  <b>Chris Lewis, AE Administrative Contact</b>  <b>Zandra Toney, Adult Education Contact</b>            Adult Education Program            Patterson Campus            Post Office Box 10048            Montgomery, AL 36108            (334) 420-4391 - Direct Line (334) 420-4348, Zandra's #            FAX: (334) 420-4395 (334) 293-4556, Chris Lewis #  <a href="mailto:chris.lewis@accs.edu">chris.lewis@accs.edu</a> <a href="mailto:ztoney@trenholmstate.edu">ztoney@trenholmstate.edu</a></p>	<p>Bullock County            Elmore County            Macon County            Montgomery County</p>
<p>George C. Wallace Community College, Dothan  <b>Dr. Linda C. Young, President</b>  <b>Ms. Stefanie Bowie, Adult Education Director</b>            Adult Education Program            5565 Montgomery Highway            Dothan, AL 36303            (334) 556-2282            FAX: (334) 984-2131  <a href="mailto:sbowie@wallace.edu">sbowie@wallace.edu</a></p>	<p>Houston County            Henry County            Barbour County            Bullock County            Dale County            Geneva County</p>

ADULT EDUCATION DIRECTORS CONTACT INFORMATION	SERVICE AREA
<p>Wallace State Community College, Hanceville  <b>Dr. Vicki P. Karolewics, President</b>  <b>Dr. Kelley Jones, Adult Education Director</b>  <b>John Glasscock, Adult Education Coordinator</b>            Adult Education Program            Post Office Box 2000            Hanceville, AL 35077            (256) 352-8077 or (256) 352-8078            FAX: (256) 352-8368  <a href="mailto:kelly.jones@wallacestate.edu">kelly.jones@wallacestate.edu</a>  <a href="mailto:john.glasscock@wallacestate.edu">john.glasscock@wallacestate.edu</a></p>	<p>Cullman County            Winston County            Blount County            Morgan County</p>
<p>George Corley Wallace State Community College, Selma  <b>Dr. James M. Mitchell, President</b>  <b>Ms. Lula Snowden, Adult Education Director</b>            Adult Education Program            Post Office Box 2530            Selma, AL 36702-2530            (334) 876-9370            FAX: (334) 876-9343  <a href="mailto:lula.snowden@wccs.edu">lula.snowden@wccs.edu</a></p>	<p>Chilton County            Lowndes County            Perry County            Dallas County</p>
<p>Lurleen B. Wallace Community College  <b>Dr. Herbert Riedel, President</b>  <b>Mr. Jimmy Hutto, Assoc. Dean for Ad. Ed. and Workforce Development</b>            MacArthur Campus            Post Office Box Drawer 910            Opp, AL 36467            (334) 493-5347 - FAX: (334) 493-5395  <a href="mailto:jhutto@lbwcc.edu">jhutto@lbwcc.edu</a></p>	<p>Covington County            Crenshaw County            Butler County</p>

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